

Boys & Girls Club of Henderson County

Front Desk

Friendly individual needed to work at front office at BGC. Clear communication, organization, and active listening needed. Needs strong desire to work with children and the public, be a team player, and able to multi-task. Spanish a bonus.

Interested applicants should apply via email to: Assistant Executive Director, Diana Torres at dianat@bgchendersonco.org

Typical Working Hours: 1:00 pm - 6:00 pm (no lunch)